



Planning Approval Request Application

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

(If Applicant and Owner are different, please attach letter granting legal right to act for Owner)

Municipal Address of Property: \_\_\_\_\_

Currently Zoned: \_\_\_\_\_ Lot Size: \_\_\_\_\_ Mobile home Size: \_\_\_\_\_ Mobile Home Class: \_\_\_\_\_

Age of Mobile Home \_\_\_\_\_

Contact Information:

- Mailing Address of Applicant \_\_\_\_\_
- Mailing Address of Owner (if different): \_\_\_\_\_
- Phone number of Applicant: \_\_\_\_\_ Phone number of Owner: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

**THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION:**  
**LEGAL DESCRIPTION of Subject Property:**  
**PLAT INCLUDING VICINITY MAP– Showing dimensions, acreage and location of tract(s)**  
**FEE— The applicant shall pay the City of DeRidder the sum of Two hundred and Fifty Dollars (\$250.00) for each Planning Approval Request.**  
*(Under no condition shall the fee be refunded for Planning denial or withdrawal of the application)*

NOTE: Once approved the mobile home may be moved onto the property.

In filing the application, I understand that it becomes part of the public record of the City of DeRidder and hereby certify that all the information contained herein is accurate to the best of my knowledge. Also, I understand applications must be received by 10:00 a.m. on the scheduled application deadline.

All applications must be signed by both applicant and property owner (if different). Letter of authorization must be submitted in absence of the owner’s signature or where an authorized agent signs in lieu of either property owner or applicant.

*(Providing false and/or misleading information may result in denial of Planning request applications.)*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

For office use only:  
Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Council District: \_\_\_\_\_  
Action Taken by Commission: \_\_\_\_\_